

Dear Club Member,

We refer to your 2012 holiday at Club Los Molinos and look forward to making your stay at the Club a pleasant one. We would like to take this opportunity to remind you of the following about your Resort.

Your CHECK-IN and CHECK-OUT dates, as well as the maximum occupancy of the apartment (including children and Infants), are shown on your Ownership Certificate. Your apartment will be available for occupancy from 17:00hrs on the Check-in date until 10:00hrs on the Check-out date. If you will be arriving much earlier, kindly let us know and we will do our best to have your apartment ready for you as soon as possible.

ADDITIONAL NIGHTS will be charged at the rate of €25 per person per night. Extra nights at the start of your holiday may be requested 14 days prior to your Check-in date, additional nights at the end of your stay may be requested during your holiday at the Club and are subject to availability.

The Club's main RECEPTION is not manned on a 24 hour basis, however, on arrival you will be given a telephone number (0034) 629 474 427 for use on a 24 hour basis in case of emergencies. Should you require a key for the safe which is fitted in your apartment, kindly contact our Reception. You may also book car hire, taxi service and organised tours of Lanzarote through Reception.

A variety of other services are available and are detailed on the reverse of this letter. **ADVANCE CHECK-IN SERVICE, AIRPORT TRANSFER, FOOD PACK AND CAR HIRE** are available for you to reserve in advance by completing and returning the attached Advance Check-in Form together with the Service Form. Also overleaf are instructions on how to find us. Kindly return the Service Form to the Club at your earliest convenience.

We strongly recommend that you take advantage of our Advance Check-in Service as detailed on the enclosed form. Charges will be levied for any breakages or damage within the apartment. Please note that it is expected that all kitchen items are left clean and stored on departure. A charge of €40 will be levied should the apartment require excessive cleaning at the end of your stay.

Should you have any further queries please do not hesitate to contact us on our Reception telephone number (0034) 928 591 409 between 09:00hrs – 13:00hrs and 17:00 hrs – 19:00hrs (Mon-Fri), 09:00hrs to 22:00hrs on Thursdays (or until last notified arrival) and 10:00hrs – 12:00hrs (Sat-Sun), or email us on info@losmolinos.eu.com.

We look forward to welcoming you to your Club.

Please note that Sterling NOTES plus TRAVELLER'S CHEQUES can be exchanged throughout the Island. All major CREDIT CARDS are also widely accepted.

Yours sincerely,

Alexia Pisani Birmingham
Club Access 2 leisure Servicing Department

How To Find Us

From the airport follow Arrecife (LZ2) sign. Continue along the LZ2 road and then follow signs for "CIRCUNVALACION". Turn left (sign posted "Lanzarote Oeste/Norte - LZ3). Continue along this road following Costa Teguiuse (LZ3) signs. Once in Costa Teguiuse on the dual carriageway, pass the petrol station to your left, go past the roundabout and past the Barcelo Suites on the right. About 1.5km further on, the Resort is on the right hand side and our Reception is immediately adjacent to the Caixa Bank (CLUB LOS MOLINOS RECEPTION).

Airport Transfer

A taxi service is offered by Last Minute Transfers for transfer from Airport to the Club and will be charged at €45 for return trip or €25 one way, maximum 4 persons.

In the case that you are more then 4 up to a maximum of 6 persons the transport rate is € 70 return or € 40 One Way. Payments for these services should be made at Reception upon arrival (All charges are fixed for 2010).

When booking the above services, please supply your flight details in the relevant section of the Service Form and inform us of any late changes.

Car Hire

We have used Cabrera Medina - Rent a Car for a number of years and their prices for a car may vary from € 30/€ 150 per day to € 145/€ 770 per week (depending on the Car Group). Prices include insurance, Unlimited Mileage, tax and hotel delivery.

The availability to pick up or dropped at the airport.

The insurance covers up to 3 drivers (to be stipulated on contract).

Minimum drivers age 21.

*Prices could change at any time during 2012.

Advance Check-In Service

In order to save time filling forms when you arrive, this service enables you to pre-register so kindly fill in the Advance Check-in Form and return it to our Resort at your earliest convenience.

Please have your confirmation Voucher in hand ready with you upon check in.

Food Pack

A welcome pack maybe ordered and will then be placed in the apartment for your arrival.

Coffee, teabags (40), sugar (454g) milk (1L), eggs (6), butter (225g), oil (100cl), Bacon (225g), loaf of bread, orange juice (1L), Water (6L). – Price € 25

2012 Advance Check In Form

Guest Details

Club Contract No:			
Name:	(Details of one Guest only)		
Address:	House:		
	Street:		
	Town:	County:	
	Post Code:	Country:	
E-Mail:		Mobile Phone:	
Telephone:	Home:	Work:	
Nationality:		Fax:	
Passport No:		Date of Birth:	
Signature:		Date Signed:	

All the above information is correct.

Additional Guests In Party

Name	Date Of Birth	Passport Number	Nationality

Special Requirements

Please let us know in advance of any special needs that may arise during your stay due to age / medical condition of any member of your party.

Details Of Travel

Please fill in your Travel information regarding your flight to Club Los Molinos as well as departing from the Club.

Date of Travel:	_____	Departing Airport:	_____
			Name of Airport
Flight No:	_____		
Time of Departure:	_____	Estimated Time of Arrival:	_____
			In Arrecife Airport
Date of Return Travel:	_____	Time of Departure:	_____
	Leaving Club Los Molinos		

S E R V I C E S

Transport

I/We require transport from the Airport to Club Los Molinos, which will be paid on Arrival. (Kindly ensure that flight details are correct and inform us of any late changes.)	Tick ✓ where appropriate:	
	Yes	No

Car Hire

Group: Car: A Opel Corsa 1.0 (3 Doors) & A/C B Opel Corsa 1.2 (3 Doors) & A/C, Ford Ka 1.2 (3 Doors) & A/C C Opel Corsa 1.2 (5 Doors) & A/C, Ford Fiesta (5 doors) & A/C D Opel Corsa 1.4 (5 Doors) & A/C E Opel Astra 1.6 (3 Doors) & A/C, Opel Corsa Automatic & A/C F Opel Astra 1.6 (5 Doors) & A/C, Opel Meriva (5 Doors) & A/C, Opel Combo (4 doors) & A/C, Chev. Kalos (5 doors) Automatic & A/C G Opel Astra Automatic (5 Doors) & A/C, Opel Astra SW (5 Doors) & A/C, Fiat 500 (3 Doors) & A/C H Jeep Wrangler S/A, Mini One (3 Doors) & A/C, Volvo C30 (3 doors) & A/C I Fiat 500 C Cabrio with A/C, Ford C-Max (5 doors) & A/C Opel Tigra Cabrio & A/C J Opel Zafira 7-seater & A/C, Volvo S40 Man/Aut. (5 Doors) A/C. K Opel Insignia (5 Doors) & A/C, L.R. Freelander 2 4x4 5 - seater & A/C, Chev. Captiva 4x4 7 - seater & A/C, Opel Vivaro 9 - seater & A/C L Saab 95 Cabrio & A/C, Volvo C70 & A/C, Volvo S60 Automatic & A/C M Volvo XC 90 Aut. 4x4 7 - seater & A/C, Range Rover Sport 4x4 5 - seater & A/C, Volvo S80 Automatic & A/C	Tick ✓ where appropriate:	
	Yes	No

Required From:	_____	To:	_____
Number of Days:	_____	Car Group:	_____

Food Pack

We require a food pack	Tick ✓ where appropriate:	
	Yes	No
We require confirmation of receipt of this Check in Form via email	Tick ✓ where appropriate:	
	Yes	No